We have created an informal ‘Flow Chart’ to assist in the ‘Registration of Interest’ online process

Step 1 – To find [www.aec.gov.au](http://www.aec.gov.au)

Step 2 – Go to **ABOUT AEC**………. **EMPLOYMENT** – Click on

Step 3 – Click on …. **WORKING AT AN ELECTION ….**Click on **…REGISTER …Click on …**

Step 3 – **Sign-up for an account now** – click and complete (You will need to make a User ID…Write this down)- click on **CREATE ACCOUNT**

Step 4 – You will then need to create password – **Recover my password now**  click – you will need your USER ID (it will send you a temporary password to the Mobile Phone you have selected to use). \*\* Sometimes there may be a delay. Try this process several times and allow 15-20 minutes if needed…..If you still have problems please phone us on 08 6363 8083\*\*

Step 5 – Go to EXISTING USER LOG IN – USER ID – Use your temporary Password – click on LOGIN (and change to own password if wish)

Step 6 – Go to **REGISTRATION OF INTEREST** and complete all details…Remember to click on SUBMIT at the end. Bonus\*\* **No resumes needed**, just a bit about yourself and your experience!

Step 7 – **Phone the AEC IEPP team on 08 63638083**  to so we can look out for your Registration of Interest and ask the Divisional Managers to look out for the Registration of Interest and get Provisional Placement in for You!

Please do not hesitate to contact us with queries or pass on these details to **family or friends** that might also be interested!!

Thanks Again and looking forward to working with you